



Board of Education

Public Meeting
December 10 , 2019



Robert Projansky
Mindy Oppen
Mary Mokris
Jordan Shumofsky
Matthew Atlas
Michael Halik
Linda Freda, Ed.D.

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
December 10, 2019
7:30 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
 - Auditor Presentation – Lerch, Vinci & Higgins, LLC to present June 30, 2019 audit
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
 - General Resolutions
 - G1. Approve Policy 1642, Earned Sic Leave Law, at first reading
 - G2. Approve Regulation 1642, Earned Sick Leave Law, at first reading
 - G3. Approve Policy 3159, Teaching Staff Member/School District Reporting Responsibilities, at first reading
 - G4. Approve Policy 3218, Use, Possession, or Distribution of Substances, at first reading
 - G5. Approve Regulation 3218, Use, Possession, or Distribution of Substances, at first reading
 - G6. Approve Policy 4218, Use, Possession, or Distribution of Substances, at first reading
 - G7. Approve Regulation 4218, Use, Possession, or Distribution of Substances, at first reading
 - G8. Approve Policy 6112, Reimbursement of Federal and Other Grant Expenditures, at first reading
 - G9. Approve Regulation 6112, Reimbursement of Federal and Other Grant Expenditures, at first reading
 - G10. Approve Policy 7440, School District Security, at first reading
 - G11. Approve Regulation 7440, School District Security, at first reading
 - G12. Approve Policy 8600, Student Transportation, at first reading
 - G13. Approve Regulation 8600, Student Transportation, at first reading
 - G14. Approve Policy 8670, Transportation of Special Needs Students, at first reading
 - G15. Approve Policy 9400, Media Relations, at first reading
 - G16. Approve 2020-2021 school calendar

G17. Approve facilities use for Multi-Sport Clinic

G18. Approve facilities use for Dr. Stem Program

• Business Resolutions

B1. Approve Public and Confidential Minutes of November 19, 2019

B2. Approve November 19, 2019 Hand Check Register

B3. Approve November 27, 2019 payroll

B4. Approve November 25, 2019 Bills and Claims

B5. Approve October 2019 Board Secretary Report

B6. Approve October 2019 Secretary Treasurer Report

B7. Approve December 4, 2019 Bills and Claims

B8. Approver December 4, 2019 Bills and Claims

B9. Approve Title I Tutoring for November 2019

B10. Approve November 26, 2019 Hand Check Register

B11. Approve December 13, 2019 payroll

B12. Approve December 10, 2019 Bills and Claims

B13. Approve Comprehensive Annual Financial Report, Synopsis of Audit and Management Report

• Personnel Resolutions

P1. Approve full time special education secretary

P2. Approve addition to Title I Tutoring Program

P3. Approve listed substitute

P4. Approve full time Instructional Assistant

P5. Approve long-term substitute

P6. Approve listed door/site monitors for facilities use

P7. Approve Family Medical Leave for listed employee

12. OLD BUSINESS

Building Expansion Discussion

13. NEW BUSINESS

Preschool Tuition

14. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

**The next scheduled public meeting of the Board will be held on January 7, 2020
Grandview School Cafeteria.**

**Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell
Progress Press Member, Board Office, Schools, and Town Hall.**



Resolutions
December 10, 2019

GENERAL RESOLUTIONS

- G1. **RESOLVED** that the Board of Education approve **Policy 1642, Earned Sick Leave Law**, at first reading.

Moved:

Seconded:

Yes:

No:

- G2. **RESOLVED** that the Board of Education approve **Regulation 1642, Earned Sick Leave Law**, at first reading.

Moved:

Seconded:

Yes:

No:

- G3. **RESOLVED** that the Board of Education approve **Policy 3159, Teaching Staff Member/School District Reporting Responsibilities**, at first reading.

Moved:

Seconded:

Yes:

No:

- G4. **RESOLVED** that the Board of Education approve **Policy 3218, Use, Possession, or Distribution of Substances**, at first reading.

Moved:

Seconded:

Yes:

No:

- G5. **RESOLVED** that the Board of Education approve **Regulation 3218, Use, Possession, or Distribution of Substances**, at first reading.

Moved:

Seconded:

Yes:

No:

- G6. **RESOLVED** that the Board of Education approve **Policy 4218, Use, Possession, or Distribution of Substances** at first reading.

Moved:

Seconded:

Yes:

No:

- G7. RESOLVED** that the Board of Education approve **Regulation 4218, Use, Possession, or Distribution of Substances**, at first reading.

Moved:

Seconded:

Yes:

No:

- G8. RESOLVED** that the Board of Education approve **Policy 6112, Reimbursement of Federal and Other Grant Expenditures**, at first reading.

Moved:

Seconded:

Yes:

No:

- G9. RESOLVED** that the Board of Education approve **Regulation 6112, Reimbursement of Federal and Other Grant Expenditures**, at first reading.

Moved:

Seconded:

Yes:

No:

- G10. RESOLVED** that the Board of Education approve **Policy 7440, School District Security**, at first reading.

Moved:

Seconded:

Yes:

No:

- G11. RESOLVED** that the Board of Education approve **Regulation 7440, School District Security**, at first reading.

Moved:

Seconded:

Yes:

No:

- G12. RESOLVED** that the Board of Education approve **Policy 8600, Student Transportation**, at first reading.

Moved:

Seconded:

Yes:

No:

G13. RESOLVED that the Board of Education approve **Regulation 8600, Student Transportation**, at first reading.

Moved:

Seconded:

Yes:

No:

G14. RESOLVED that the Board of Education approve **Policy 8670, Transportation of Special Needs Students**, at first reading.

Moved:

Seconded:

Yes:

No:

G15. RESOLVED that the Board of Education approve **Policy 9400, Media Relations**, at first reading.

Moved:

Seconded:

Yes:

No:

G16. RESOLVED that the Board of Education approve the 2020-2021 school calendar.

Moved:

Seconded:

Yes:

No:

G17. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of recreation for Multi-Sport Clinic, pending valid insurance certification.

Moved:

Seconded:

Yes:

No:

G18. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of recreation for Dr. Stem Program, pending valid insurance certification.

Moved:

Seconded:

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of November 19, 2019.**

Moved:

Seconded:

Yes:

No:

- B2. RESOLVED** that the Board of Education approve the **November 19, 2019, Hand Check Register** in the amount of \$84.00.

Moved:

Seconded:

Yes:

No:

- B3. RESOLVED** that the Board of Education approve the **November 27, 2019, payroll** in the amount of \$333,414.63.

Moved:

Seconded:

Yes:

No:

- B4. RESOLVED** that the Board of Education approve the **November 25, 2019, Bills and Claims** in the amount of \$104.84.

Moved:

Seconded:

Yes:

No:

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for October 2019.

Moved:

Seconded:

Yes:

No:

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount

appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

B7. RESOLVED that the Board of Education approve the **December 4, 2019, Bills and Claims** in the amount of \$47,123.73.

Moved:

Seconded:

Yes:

No:

B8. RESOLVED that the Board of Education approve the **December 4, 2019, Bills and Claims** in the amount of \$135,854.95.

Moved:

Seconded:

Yes:

No:

B9. RESOLVED that the Board of Education approve the attached Title I Tutoring payments in the amount of \$11,625.00 for **November 2019**.

Moved:

Seconded:

Yes:

No:

B10. RESOLVED that the Board of Education approve the **November 26, 2019, Hand Check Register** in the amount of \$84.00.

Moved:

Seconded:

Yes:

No:

B11. RESOLVED that the Board of Education approve the **December 13, 2019, payroll** in the amount of \$364,531.86.

Moved:

Seconded:

Yes:

No:

B12. RESOLVED that the Board of Education approve the **December 10, 2019, Bills and Claims** in the amount of \$161,881.81.

Moved:

Seconded:

Yes:

No:

B13. RESOLVED that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2019.

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education approve **Cheryl Manfra** as a full time special education secretary at a prorated salary of \$37,379.00 (Secretary Step 3) effective January 2, 2020 to June 30, 2020.

Moved:

Seconded:

Yes:

No:

- P2. RESOLVED** that the Board of Education approve **Cathleen Zimmermann** to tutor for the Title I tutoring program effective December 2, 2019.

Moved:

Seconded:

Yes:

No:

- P3. RESOLVED** that the Board of Education approve **Helen Telli** as a substitute teacher for the 2019-2020 school year.

Moved:

Seconded:

Yes:

No:

- P4. RESOLVED** that the Board of Education approve **Elaine Sinisi** as a full-time Instructional Assistant (Step 1) at a prorated salary of \$27,879.00 effective December 11, 2019 to June 30, 2020.

Moved:

Seconded:

Yes:

No:

- P5. RESOLVED** that the Board of Education approve **Dawn Werr** as a long-time substitute teacher for 6th grade reading effective November 25, 2019.

Moved:

Seconded:

Yes:

No:

- P6. **RESOLVED** that the Board of Education approve the following Door/Site Monitors for Facilities Use beginning January 2, 2020, at \$74.00 per session (up to four hours) as needed:

**Ian Adlon
Karen Cirillo
Maria Girardi
Cindy Householder**

Moved:

Seconded:

Yes:

No:

- P7. **RESOLVED** that the Board of Education approve Family Medical Leave for **Alba Pennisi** effective December 3, 2019 to March 10, 2020.

Moved:

Seconded:

Yes:

No: